



PORTAGE LA PRAIRIE POTATO FESTIVAL

Vendor Terms and Conditions

1. No items bearing the words “Want Fries With That?” shall be sold on the grounds without prior permission from the festival committee. The selling of french fries (in any form) IS PERMITTED.
2. Vendors must pay fee upon registration. Should a vendor be unable to attend as planned, registration fees will be refunded up to two weeks prior to the event. Should any event occur which is beyond our control (ex weather), no refunds will be given. Fees MUST be paid prior to two weeks before the festival date. Reservation of a table will only be confirmed once payment is received.

Vendor fees are \$45.00, fee includes:

- Indoor Vendors: One (1) 4X8 table to be supplied by the event host (additional tables can be supplied but at an additional 45\$ per table)
- Outdoor Vendors: A maximum mobile unit 30 feet long or booth of equivalent size.

Food Vendors are \$150.00

We reserve the right to limit what is sold. A copy of the menu must be submitted with the application and payment. A reserved spot will be in place once payment is received.

3. Outdoor Vendors MUST provide their own form of shelter to shield them from the elements. Portage Potato Festival or its committee members are not be responsible for providing shelter for outdoor vendors.
4. Vendors must operate their tables for a minimum time period of 10:00am to 6:00 pm (Saturday).
5. No vendor shall sell any type of weapon, or drug paraphernalia of any kind whatsoever or any items that can be associated with illegal activities. The vendor will asked to leave the Festival if these types of items are discovered being sold.
6. It is the responsibility of the vendor to maintain clean premises in and around the booth.
7. The Festival retains the right to limit the number of vendors selling any given item.
8. Your health permit number must be submitted with your application if you are a food vendor. There will be a health inspector checking all food booths for regulations during the event.



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9. Outdoor vendors must supply their own form of electricity (generator), as outdoor plugs are not available.

10. Applications can be filled out electronically and emailed back to portagepotatofest@gmail.com (**Attention:** Vendor Coordinator). Fees can be mailed to the below mailing address.

OR

Please send applications and applicable fees to:

Portage la Prairie Potato Festival
P.O Box 1181
Portage la Prairie, Manitoba
R1N 3J9

